



# Financial Aid Policy

This policy outlines the process, eligibility, and requirements for receiving financial assistance.

## Eligibility Criteria

To be eligible for aid, a student must:

1. Be admitted to the College as a full-time or half-time, degree-seeking student.
2. Submit the Application & Evaluation forms by the published deadline.
3. Provide all required documentation (e.g., tax returns, household income forms).
4. Remain in good academic and disciplinary standing.
5. Meet any specific criteria tied to individual scholarships or aid.

## Application Process

1. **Complete the Aid Application**
2. **Submit Required Documents (Evaluation Form & Evidence Forms)**
3. **Application Deadline**  
Students must submit all materials by the indicated deadline online to be considered for aid in the upcoming academic year.

## Notification of Awards

Students will receive a financial aid award letter typically within 2 weeks of completing their application. The letter will outline:

- Total award amounts
- Net cost after aid

## Renewal of Aid

Financial aid is **not automatically renewed**. Students must reapply each academic year and demonstrate continued eligibility.

Renewal depends on:

- Submission of a new aid application
- Satisfactory Academic Progress (SAP)

## Appeals and Special Circumstances

Students may appeal their financial aid decision if their family experiences a significant change in circumstances (e.g., job loss, medical bills).

Appeals must include:

- A written statement
- Supporting documentation

The Financial Aid Office will review and respond within 2–3 weeks.

### **Maintaining Eligibility**

To retain aid during the academic year, students must:

- Maintain a minimum GPA of [2.5 for need-based, 3.0 for merit-based]
- Complete courses in related academic year
- Comply with all academic and conduct standards

**Contact Information**  
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